## IN THE CASE OF FINDING A FIRE You must act QUICKLY, CORRECTLY and CALMLY SOUND ALARM - CLEAR BUILDING - PUT OUT FIRE

- In the event of finding a fire, it is the first duty of all concerned to prevent injury or loss of life.
- For this purpose, you should make certain that you are familiar with all the means of escape in case of fire. Since there may be an opportunity, in the event of fire, for you to attack it with the nearest fire extinguisher or blanket, you should also be familiar with where they are situated and how to use them.
- If you discover a fire, or one is reported to you, you should immediately call <u>999</u>.
- Immediately after informing the fire brigade you should see that any doors immediately surrounding the fire situation are closed and that no one remains in the building, ensuring that all doors through which you pass are closed behind you.
- If without causing any injury or endangering life the fire can be attacked using the equipment provided, do so but only in the manner indicated by the equipment.
- Assemble at the <u>meeting point</u> which is at the front of the property on the opposite side of the street. When everyone has arrived at the assembly point check to see if all individuals are present and the name and likely locations, of any missing person.



